## WEDDING POLICY THREE CROSSES CHURCH Benton, Kentucky

A wedding is a joyful occasion, but more than that a wedding is a covenant service of worship. The symbols of Christianity in our sanctuary are important to worship and we expect parties using the sanctuary to keep this in mind. We suggest that decorations be kept to reasonable amount that does not detract from the beauty of the room or the symbols of faith.

ALL weddings are to be cleared through the minister. The minister conducting the service requires at least one premarital counseling session. Who may perform the ceremony will be left to the discretion of the minister of our church.

Fees for Usage of the Building:

♦ A \$ 250.00 SECURITY DEPOSIT IS REQUIRED FOR NON-MEMBERS

## Other Fees:

◆ Custodial Cleaning Fee: Sanctuary & Administrative: \$ 100.00
◆ Custodial Cleaning Fee: Fellowship Hall: \$ 150.00
◆ Sound System Operator will be given a fee of \$ 50.00
◆ Set-up Fee (tables & chairs): \$ 100.00
◆ Church Organist: \$ 150.00

- \* The custodial fee and sound system operator fee is <u>mandatory</u>. The custodian will unlock and lock the building for both rehearsal and wedding. The custodian will clean the building after both.
- \* No non-approved person may operate our sound system.
- \* Any musician other than the church employed musician can be used only upon the approval of the Director of Music Ministries, for the protection of our instruments.

All fees must be paid in advance to the church secretary and a request for use form filled out and signed; fees will be refunded upon cancellation.

The pastor does not charge a fee for the service. A gift is at the discretion of the couple/or family.

Smoking within the church buildings is prohibited. No Alcoholic Beverages will be allowed, served, or consumed anywhere on the premises.

If Church owned tablecloths used by weddings; The cost of cleaning will be charged to the user.

Only drip less candles will be allowed and plastic is to be put under the candleholders.

All Floral and excess Decorations must be removed following the service.

Video taping the service is allowed.

No rice is permitted inside or outside the church. Many find birdseed or bubbles to be a good alternative outside the building.

If furniture is moved it must be put back in place following service. Pictures taken before service is recommended.

Saturday evening receptions must be concluded by 9:00pm, in order to prepare for Sunday morning worship.

The minister of First United Methodist Church of Benton is the final authority on the total wedding ceremony and wedding rehearsals.

Request form must be signed and returned to the church office and returned two weeks prior to event. 2/12/2023